



REQUEST FOR A DECISION

Regular City Council - open session – December 13, 2021

To: Her Worship Mayor Kate Rogers and Members of City Council

From: Meredith Gilbert, Manager of Transit & Parking Services

Date: December 03, 2021

Title: Amendments to By-Law No. T-7, A By-law Relating to Parking Meters, Parking Zones, and Pay and Display Machines

This matter is to be considered during an open meeting of City Council.

ISSUE:

By-law amendments are required to facilitate the replacement of pay stations at the East End Parking Garage, Frederick Square Parking Garage, and Tannery lot. Minor housekeeping amendments are also proposed.

RECOMMENDATION(S):

A. Recommendation:

It is recommended that the following resolution be forwarded to City Council for consideration: The Council of the City of Fredericton hereby authorizes and directs the Legal Division to draft the appropriate by-law to amend By-law No. T-7, A By-law Relating to Parking Meters, Parking Zones and Pay and Display Machines to: (1) reflect the changes from pay-by-space to pay-by-plate parking at the Frederick Square Parking Garage, the East End Parking Garage and the Tannery Parking Lot; (2) amend pro-rated fees for the East End Garage, and; (3) do housekeeping matters concerning the definition of "Pay Station", repealing "Virtual Parking Permit", repealing reference to Pay Station from the Upper Queen Lot and changing the French designation of the Tannery Parking Lot as per the Administrative Report.

B. Other options: (If applicable, only complete if there are multiple options)

n/a

BACKGROUND & DISCUSSION:

In June 2019, the Parking Master Plan was endorsed by City Council. The Plan, which was compiled following an extensive public engagement process, identifies equipment modernization as a key priority to facilitate improved customer service, enhanced data collection and operational efficiency. Staff previously assessed technical solutions and determined that Pay-by-License Plate technology is best suited to replace existing pay-by-space technology in off-street parking facilities.

Council authorization is required to amend an existing By-law in accordance with COR-POL-033, Legislative Development and Interpretation, and as per the Local Governance Act, "all decisions of a council shall be (a) made in a regular ... meeting of the Council, and (b) adopted by a by-law or resolution of the council."

In 2019, the City entered into an agreement with Cale Canada Inc. for the purchase of pay-by-plate parking pay stations. An initial purchase facilitated the replacement of parking equipment in the York Street Carpark. Staff are currently working with the vendor to execute the acquisition of additional pay stations to install at the East End and Frederick Square parking garages and at the Tannery Lot on King Street.

Staff are seeking approval to amend *By-law No. T-7, A By-law Respecting Parking Meters, Parking Zones, and Pay and Display Machines*, in order to facilitate the replacement of pay stations in the noted locations. Additional minor housekeeping amendments are also recommended.

Staff note that the hourly and maximum daily parking rates are not changing at the subject locations. However, amendments are proposed with respect to the nature of the pro-rated rates at the East End Parking Garage as outlined in items #10 and 11 below. The proposed amendments are as follows:

1. Repeal subsection (b) under the definition of "Paystation" in Section 1;
2. Repeal subsection (c) under the definition of "Paystation" in Section 1;
3. Repeal all references to "Virtual Parking Permit" in Schedule "A" and replacing it with the following:
 - a. "Parking Permit"
4. Repeal reference to "by Pay Station" under Upper Queen Lot in Schedule "A";
5. Repeal "Monthly Parking Permits in spaces 84-513, except in reserved spaces; Employee Monthly parking permits in spaces 168-513, except in reserved spaces; Zone 4202; Space # 1-533" under "Location" heading under Frederick Square Parking Garage "B", and replace it with the following:
 - a. "Zone 4202 for spaces 1-533; # 84-513 (monthly); # 168-513 (employee monthly); all spaces subject to Reserved Spaces";
6. Repeal "Space # 7001 – 7019" under "Location" heading under Tannery Parking Lot in Schedule "B";
7. Add "Zone 4403" under "Location" heading under Tannery Parking Lot in Schedule "B";
8. Repeal "Space # 1001 – 1249 and Space # 3100 – 3300" under "Location" heading, and "monthly", "or Virtual Parking Permit", and "by six (6) "Pay by Space" parking control devices," under "Rate (incl. HST)" heading under York Street Carpark in Schedule "B";
9. Repeal "635 King Street, Monthly Parking Permits on Levels O and 3 to 6 except in Reserved Spaces 2001 to 2529 and 2701 to 2706; Zone #4806" under "Location" heading under East End Parking Garage in Schedule "C", and replacing it with the following:
 - a. "Zone 4806 for spaces #2001-2529; #2001- 2134 (Level 0) and #2254- 2529 (Levels 3, 4, 5 & 6)", (monthly); all spaces subject to Reserved Spaces";
10. Add "\$1.00 per hour for first 9 hours; between 9 and 24 hours prorated hourly to a maximum of \$15.00" under heading "Rate (inc. HST)" under East End Parking Garage, in Schedule "C";
11. Repeal "Per hour - \$1.00; up to three (3) hours - \$3.00; up to six (6) hours - \$5.00; up to twelve (12) hours - \$10.00; and up to twenty-four (24) hours - \$15.00" under "Rate (inc. HST)" heading under East End Parking Garage in Schedule "C"; and,
12. Repeal all references to "Aire de stationnement du complexe Tannery Court" and replacing it with the following:
 - a. "Aire de stationnement Tannery".

It is further noted that the amendments in Sections 2, 6, and 11, subject to City Council approval, will come into effect February 8, 2022.

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- **FINANCIAL:** By-law amendments are required to facilitate the use of pay-by-plate technology to ensure payment compliance and enforcement capability thereby minimizing impacts on potential revenue collection. The cost of pay-by-plate equipment will be covered through existing capital reserves as such there will be no immediate impacts on the current operating budget.
 - **LEGAL:** By-Law No. T-7, A By-law Relating to Parking Meters, Parking Zones and Pay and Display Machines requires amendments in order to give effect to City Council's decision and to enable enforcement of the proposed parking changes.
 - **COMMUNICATIONS:** Parking Services staff will work with the Communications division to prepare messaging to notify the public of anticipated changes.

SPOKESPERSON:

Prepared by: Meredith Gilbert, Manager of Transit & Parking Services

Approved by: Dylan Gamble, Director of Engineering & Operations