



REPORT OF COUNCIL-IN-COMMITTEE

For City Council – December 13, 2021

From: Office of the City Clerk
Date: Thursday, December 02, 2021
Title: RFP Mechanical Systems Maintenance (P21-06)

Description:

Council-in-Committee, at its session held on November 22, 2021 considered an administrative report from the Fleet Services & Building Services Manager which sought Council approval to award Request for Proposal P21-06, Mechanical Systems Maintenance to ATR Mechanical Ltd., Carmichael Engineering Ltd., Controls and Equipment Ltd. and PMC Energy Ltd. as well as the authorization and approval of the associated agreements for various facilities.

The Building Services Division utilizes third party contractors to preform preventative maintenance and repairs to Heating, Ventilation and Air conditioning (HVAC) systems. These contracts with vendors are for a five (5) year term, from February 1, 2022 to Dec 31, 2026. These contracts are crucial in the operation of our facilities to make sure that systems are operational and running efficiently. The systems when well maintained and serviced lead to a better customer experience for both staff and the public that utilize our facilities. Also, well maintained systems reduce our operational costs, extend the life of our equipment, and reduces utility costs. These efforts fall in line with both our asset management plan and corporate energy plan goals.

The Committee directed that the following resolution be forwarded to City Council for consideration:

BE IT RESOLVED that that the Council of the City of Fredericton hereby authorizes and approves the award of Request for Proposal P21-06, Mechanical Systems Maintenance to the following four highest scored suppliers meeting the requirements:

- ATR Mechanical Ltd.
- Carmichael Engineering Ltd.
- Controls and Equipment Ltd. and
- PMC Energy Ltd.

with respect to full system maintenance for specified equipment at various facilities as outlined in the RFP for a term of five (5) years with fixed pricing for the first two years with years three, four and five to be negotiated between the parties, subject to the annual approved budget, and operational requirements; and

Form No.:	GOV-FRM-259	Service:	Community Leadership
Issue No.:	1.2	Issue Date:	06/11/10
Printed On:	December 7, 2021	©	May 25, 2001

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreements between the City of Fredericton and the four separate suppliers being ATR Mechanical Ltd., Carmichael Engineering Ltd., Controls and Equipment Ltd. and PMC Energy Ltd., (the "Agreements") with respect to full system maintenance for the mechanical equipment at the various facilities listed in each Schedule A (Scope of Work) for the fees outlined in each Schedule C with all Agreements being a term of five (5) years commencing on February 1, 2022 and expiring on December 31, 2026; and THAT the Mayor and City Clerk are authorized to execute the Agreements on behalf of the local government and such further legal documents as may be required to facilitate the Agreements and this resolution.