

MINUTES OF A REGULAR MEETING OF FREDERICTON CITY COUNCIL

Date: Monday, March 11, 2024, 7:30 p.m.
Location: Council Chamber and Via Web Conferencing

Members of Council Present: Deputy Mayor Greg Ericson
Councillor Eric Megarity
Councillor Kevin Darrah
Councillor Jason LeJeune
Councillor Cassandra LeBlanc
Councillor Margo Sheppard
Councillor Jocelyn Pike
Councillor Mark Peters
Councillor Steven Hicks

Members of Council Participating Virtually: Councillor Ruth Breen

Members of Council Absent: Mayor Kate Rogers
Councillor Bruce Grandy
Councillor Henri Mallet

Staff Participating in the Meeting: Sara DeGrace, Deputy Chief Administrative Officer
Jennifer Lawson, City Clerk/Assist. Director, Legal, City Clerk & HR
Michelle Brzak, City Solicitor
Ken Forrest, Director, Planning & Development
Dave Seabrook, Director, Rec., Tourism & Culture
Dylan Gamble, Director, Engineering & Operations
Sean Lee, Assistant Director, Engineering & Operations
Mike Walker, Assistant Director, Engineering & Operations
Alicia Keating, Assistant Director, Corporate Services/City Treasurer
Jennifer Read Manager, Communications
Ryan Seymour, Manager, Real Estate
Alexa Donovan, Meeting Technician
Elizabeth Murray, City Marshal
Amy Cronkhite, Recording Secretary/Assistant City Clerk

CALL TO ORDER

Deputy Mayor Greg Ericson called the meeting to order at 7:30 p.m.

MOMENT OF REFLECTION

Deputy Mayor Greg Ericson read the following territorial acknowledgment during the Moment of Reflection:

"I acknowledge that this meeting of Fredericton City Council is taking place on traditional Wolastoqey territory. The territory of the Wolastoqiyik people are recognized in the Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations. The river that runs through our City is known as the Wolastoq, along which lived the Wolastoqiyik, "the people of the beautiful and bountiful river."

APPROVAL OF AGENDA

Moved by: Councillor Jocelyn Pike

Seconded by: Councillor Ruth Breen

BE IT RESOLVED that the Council of the City of Fredericton hereby approves the March 11, 2024 City Council Agenda with the following additional items:

- **Item 5.2.1 titled "Easter Seals Month Proclamation";**
- **Item 5.7 titled "RDC Funding - Project 17176 Public Realm Carleton & Queen Street";**
- **Item 5.8 titled "RDC Funding - Preconstruction Cliffe Street Extension";**
- **Item 5.9 titled "RDC Funding - Project 17179 Refillable Water Fountains/Stations";**
- **Item 5.10 titled "RDC Funding - Project 17181 Highpoint Park";**
- **Item 5.11 titled "RDC Funding - Project 17182 Library Flooring Upgrades/Replacement";**
- **Item 5.12 titled "RDC Funding - Project 17183 Nashwaaksis Commons Upgrades";**
- **Item 5.13 titled "RDC Funding - Project 17178 Rec and Leisure Master Plan", under the Consent agenda; and**
- **Item 8.3 titled "RDC Funding - Preconstruction Cliffe and Cuffman Street Design", under the Other Matters section.**

CARRIED

CONFLICT OF INTEREST DECLARATIONS

There were no conflicts of interest declared by members of Council.

CONSENT AGENDA

Moved by: Councillor Eric Megarity

Seconded by: Councillor Kevin Darrah

BE IT RESOLVED that the Council of the City of Fredericton hereby approves collectively the recommendations set out under the consent agenda:

World Kidney Day Proclamation (March 14, 2024)

BE IT RESOLVED that the World Kidney Day Proclamation be received and placed on file.

International Day for the Elimination of Racial Discrimination Day Proclamation (March 21, 2024)

BE IT RESOLVED that the World Anti-Racism Day Proclamation be received and placed on file.

Easter Seals Month Proclamation (March 2024) (Additional Item)

BE IT RESOLVED that the Easter Seals Month Proclamation be received and placed on file.

Highpoint Boulevard Local Government Service Easement – Assent of Council

BE IT RESOLVED that the final plan of subdivision prepared by SurTek Group Ltd. titled “*SUBDIVISION PLAN HIGHPOINT RIDGE REAL ESTATE LTD. SUBDIVISION 2024-1 CREATING LOTS 23-16 TO 23-19, 24-26 & 24-27 AND L.G.S.E. 193, 199, 205, 211, 217 & 223 HIGHPOINT BOULEVARD, CITY OF FREDERICTON, COUNTY OF YORK, PROVINCE OF NEW BRUNSWICK*” receive the Assent of Council pursuant to Section 88 of the *Community Planning Act*.

Revised Terms of Reference – NBEX Joint Development Authority

BE IT RESOLVED that the Council of the City of Fredericton repeal the Terms of Reference of the Joint-Decision-Making Authority (JDA) for the New Brunswick Exhibition Lands adopted by City Council at its meeting on December 11, 2023; and **BE IT FURTHER RESOLVED** that the Council of the City of Fredericton approve the Terms Of Reference - Joint Decision-Making Authority (JDA) New Brunswick Exhibition Grounds version 8.

By-law Officer Appointment - Jeffrey Darren Shakotko

BE IT RESOLVED that the Council of the City of Fredericton hereby authorizes, appoints, and designates Jeffrey Darren SHAKOTKO as a By-law Enforcement Officer effective immediately, pursuant to Section 72 of the *Local Governance Act* and subsection 14(3) of the *Police Act*, in order to administer and enforce the following by-laws within the territorial boundary of the City of Fredericton:

- By-law No. T-1, A By-law to Regulate Traffic, and amendments thereto;
- By-law No. T-6, A By-law Respecting Public Motor Buses, and amendments thereto; and

BE IT FURTHER RESOLVED that this appointment shall continue until Jeffrey Darren SHAKOTKO ceases to be employed as a Transit Supervisor with the City of Fredericton, or until his appointment under this resolution is rescinded by City Council, whichever comes first.

REPORT OF THE MUNICIPAL FINANCE & CORPORATE ADMINISTRATION COMMITTEE

Budget Transfer to award T24-30 Connaught Street to Wright Street Infrastructure Upgrades

BE IT RESOLVED that the Council of the City of Fredericton hereby approves, authorizes and directs the City Treasurer to complete a budget transfer of \$120,000 from the Climate Mitigation/Adaptation Reserve foapal and \$315,000 from the Utility Fund foapal to accommodate Connaught Street to Wright Street Infrastructure Upgrades project for the 2024 budget.

COUNCIL-IN-COMMITTEE REPORTS

RDC Funding - Project 17176 Public Realm Carleton & Queen Street (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Four Hundred Ninety-Five Thousand Dollars (\$495,000) to assist the City of Fredericton with the Public Realm Projects on Carleton and Queen; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called “Public Realm Carleton and Queen” (the “Agreement”); **AND THAT** the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

RDC Funding - Preconstruction Cliffe Street Extension (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Sixty Thousand Dollars (\$60,000) to assist the City of Fredericton with the design of the Cliffe Street Extension; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called: “Cliffe Street Extension” (the “Agreement”); **AND THAT** the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

RDC Funding - Project 17179 Refillable Water Fountains/Stations (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Twenty-Three Thousand Two Hundred and Fifty-Four dollars (\$23,254) to assist the City of Fredericton with purchasing and installation of Refillable Water Fountains; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called “Refillable Water Fountains/Stations” (the “Agreement”); **AND THAT** the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

RDC Funding - Project 17181 Highpoint Park (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Two Hundred and Eight Thousand Dollars (\$208,000) to assist the City of Fredericton with the Highpoint Park Project; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called “Highpoint Park” (the “Agreement”); **AND THAT** the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

RDC Funding - Project 17182 Library Flooring Upgrades/Replacement (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Eleven Thousand Four Hundred and Eighty-Eight dollars (\$11,488) to assist the City of Fredericton in the Library Flooring upgrades; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called “Library Flooring Upgrades/Replacement” (the “Agreement”); **AND THAT** the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

RDC Funding - Project 17183 Nashwaaksis Commons Upgrades (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Thirty-Eight Thousand and Four Hundred Dollars (\$38,400) to assist the City of Fredericton with the Nashwaaksis Commons Project; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called “Nashwaaksis Commons Upgrades” (the “Agreement”); **AND THAT** the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

RDC Funding - Project 17178 Rec and Leisure Master Plan (Additional Item)

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Seventy-three Thousand and Six Hundred Dollars (\$73,600) to assist the City of Fredericton with the Recreation and Leisure Master Plan; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called: “Recreation and Leisure Master Plan” (the “Agreement”); AND THAT the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

CARRIED

APPROVAL OF MINUTES

Minutes of the Regular Meeting of City Council - February 12, 2024

Moved by: Councillor Mark Peters

Seconded by: Councillor Jason LeJeune

BE IT RESOLVED that the Council of the City of Fredericton hereby approves the February 12, 2024, City Council minutes.

CARRIED

COMMITTEE REPORTS

Municipal Finance & Corporate Administration Committee Update (February 29, 2024)

Councillor Jocelyn Pike, Vice Chair of Municipal Finance & Corporate Administration Committee provided an overview of the highlights of the February 29, 2024, meeting.

Highlights included:

- Presentation by Project Engineer, Jack Piercy seeking permission for a budget transfer of \$120,000 from the Climate Mitigation/Adaptation Reserve fund and \$315,000 from the Utility Fund to accommodate Connaught Street to Wright Street infrastructure upgrades.
- Presentation from Adam Bell, Assistant Director of Corporate Services/Chief Information Officer providing an update on the City's Digital Business Strategy.

OTHER MATTERS

Installation of Infrastructure and Road Construction – Cuffman Street Perpendicular

Moved by: Councillor Steven Hicks

Seconded by: Councillor Margo Sheppard

BE IT RESOLVED that the Council of the City of Fredericton proceed to tender to install municipal services and construct a new street on PID 75559567; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby consents to the initiation of a planning application to rezone PIDs 75549071, 75559542, 75559559, and 75559567 generally in accordance with the attached tentative plan of subdivision such that the proposed lots are placed in the R-5 and MR-2 Residential Zones.

CARRIED

Roundabout Maintenance

Mike Walker, Assistant Director of Engineering and Operations presented a PowerPoint Presentation titled "*Parks & Trees – NBDTI Roundabout Maintenance*". A copy of the presentation is attached to these minutes as an Appendix.

Highlights of the presentation included a follow up from the July 27, 2023 Municipal Finance & Corporate Administration Committee and the August 21, 2023 City Council meetings whereby a staff direction was given requesting that staff prepare a cost estimate to maintain the roundabouts on provincial highways within the city limits, have a discussion with the Department of Transportation and Infrastructure about cost allocation to maintain same and a direction to bring forward any additional city born costs through to the 2025 budget process.

Mr. Walker provided an overview of cost estimates, the details of his discussions with the Department of Transportation and Infrastructure and noted that further discussion would take place during budget deliberations.

RDC Funding - Preconstruction Cliffe and Cuffman Street Design (Additional Item)

Moved by: Councillor Steven Hicks

Seconded by: Councillor Cassandra LeBlanc

BE IT RESOLVED that the Council of the City of Fredericton hereby accepts the funding grant from the Regional Development Corporation of Forty-Five Thousand Dollars (\$45,000) to assist the City of Fredericton with the New Road Northeast of Fredericton Project; and

BE IT FURTHER RESOLVED that the Council of the City of Fredericton hereby approves and authorizes the agreement between the Regional Development Corporation and the City of Fredericton with respect to the funding of a project called: “Cliffe and Cuffman Street Design” (the “Agreement”); AND THAT the Mayor and City Clerk are authorized to execute the Agreement on behalf of the local government and such further legal documents as may be required to facilitate the Agreement and this resolution; and

BE IT FURTHER RESOLVED that the City Treasurer or Director of Corporate Services be authorized to execute required reports, such as but not limited to Requests for Contribution, Project Progress Reports, Project Completion Reports, milestone reports or documents that relate to financial claims for the project under the Agreement.

CARRIED

MOTION TO EXCUSE

Moved by: Councillor Cassandra LeBlanc

Seconded by: Councillor Ruth Breen

BE IT RESOLVED that Mayor Kate Rogers and Councillors Henri Mallet and Bruce Grandy be excused from the March 11, 2024, Regular City Council meeting.

CARRIED

ADJOURNMENT

Moved by: Councillor Kevin Darrah

Seconded by: Councillor Margo Sheppard

BE IT RESOLVED that the meeting adjourn at 8:03.

CARRIED

Greg Ericson,
Deputy Mayor

Jennifer Lawson,
City Clerk