



REPORT OF COUNCIL-IN-COMMITTEE

For City Council – October 11, 2022

- *Additional Item*

From: Office of the City Clerk

Date: Tuesday, October 11, 2022

Title: Guard and By-law Enforcement Services Agreement P22-31

Description:

Council-in-Committee, at its session held on October 11, 2022 considered an administrative report from the Manager of Transit & Parking Services which sought City Council authorization to award and execute the agreement, relative to Request for Proposal P22-31 For the Supply of Services for Security Services with respect to existing services for various departments.

A Request for Proposal was issued to procure guard and bylaw enforcement services for various departments as follows:

- **City Hall Meetings**

Security services to guard the security desk, monitor pedestrian traffic throughout the building and to respond to employee concerns.

- **Fredericton Public Library**

Security services to monitor the facility ensuring safe and accessible access to the building.

- **School Crosswalk Service**

A service supplier is required to fully manage the Fredericton School Crosswalk services that includes full supervision of the program.

- **Parking Service**

A service supplier is required to provide Parking and Bylaw Enforcement Services for the City of Fredericton. The scope of services include:

- o Walking and mobile parking and selected other bylaw enforcement services.
- o Parking revenue collections from parking meters and pay stations.
- o Roving security of selected City-owned facilities in the downtown.
- o Supervision of all parking enforcement personnel hired by the Supplier.

- **Police Station Security Service**

The Fredericton Police Force requires trained security services to provide oversight in the cell block area where prisoners are detained. This work entails ongoing monitoring of prisoners who may demonstrate high risk behavior. The security services have to be able

to monitor, assess risk, respond and notify the appropriate police response when required. The hours include evenings, nights, and weekends.

- **Recreation, Tourism & Community Engagement**
Patrol services are required for the special events centre located in Officer's Square.

- **Building Service**
Patrol services are required for Willie O'Ree Place.

All services requested in the RFP are a continuation of existing services as provided through various contracts that expire in the fall of 2022. The City received two qualified responses to the RFP. All submissions were received and evaluated by a representative from each department using the criteria set in the RFP. Both companies were short listed for consideration and the City checked references. Garda Canada Security Corporation scored the highest on the proposal and met the City's requirements in terms of qualifications, team experience, staff resources, uniforms and financial proposal.

Based on the aforementioned, staff are recommending that the City enter into the proposed draft contract with Garda Canada Security Corporation (attached).

The Committee directed that the following resolution be forwarded to City Council for consideration:

BE IT RESOLVED that the Council of the City of Fredericton hereby authorizes and approves the award of Request for Proposal P22-31, For the Supply of Services for Guard and Bylaw Enforcement Services to the highest scored supplier meeting the requirements, Garda Canada Security Corporation with respect to the provision and delivery of guard and by-law enforcement services for various local government facilities and services as outlined in the RFP for a term of five (5) years commencing on January 1, 2023, and expiring on December 31, 2027, subject to the annual approved budget and subject to acceptable performance of the scope of services; and

BE IT FURTHER RESOLVED THAT the Council of the City of Fredericton hereby approves and authorizes the agreement between the City of Fredericton and Garda Security Corporation (the "Agreement") with respect to the provision and delivery of guard and by-law enforcement services; AND THAT the Mayor and City Clerk are authorized to execute the Agreement on behalf of the Local Government and such further legal documents as may be required to facilitate the Agreement and this resolution.

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